



Gift Shop Policy | Revelstoke Visual Arts Centre

Submissions

1. **Membership Requirement:** Artists must have an active annual membership to submit work in the gift shop. This membership must remain active while work is on display.
2. **Pricing and Labeling:** All items must be individually priced with your name and the cost of the item. Your pricing must be consistent across all locations in town.
3. **Display Readiness:**
 - a. All work must be ready for display and appropriately packaged
 - b. You are not required to use plastic in your packaging
 - c. We recommend that you use cardboard backing to support your prints
4. **Originality:** All work must be your original designs. We cannot accept any work that has been directly copied from another artist, including work created from a tutorial. All work must be gallery quality.
5. **Stock Management:** Artists are encouraged to check in on their stock levels and update their work seasonally; however, this is not mandatory. Please note that the gallery does not have the capacity to notify you when your stock levels are low.
6. **Support:** As a non-profit community gallery, we are happy to offer advice and support to new artists. Please reach out if you are new to selling in a gift shop.

Payouts & Commission

1. **Minimum Payouts:** Artists will be paid out once their total payout exceeds \$50. If your circumstances change and you need us to complete your payment sooner we are able to make an exception, please let us know.
2. **Commission rate:**
 - a. 2024 Gifthsop | 20% to the gallery, 80% to the artist
 - b. 2024 Gallery | 20% to the gallery, 80% to the artist
 - c. 2025 Onwards Gifthsop | 30% to the gallery, 70% to the artist
 - d. 2025 Onwards Gallery | 20% to the gallery, 80% to the artist

Quantity and Size of Artwork

1. **Size Restrictions:** Due to limited wall space, we are generally unable to accept large pieces for display. However, the gallery may choose to make an exception to this rule at their discretion.
2. **Quantity Restrictions:** To ensure equal representation for all artists, the gallery is unable to accept large quantities of stock, including large quantities of back stock.



Collecting Artwork

1. **Display Duration:** The gallery retains the right to choose how long an item is on display for and when it is due for collection. Artists will be given a minimum of four months to display their items.
2. **Timely Collection:** Artists are required to collect their work in a timely manner once they have been notified that their work is ready for collection. Any items that have not been collected after twelve months from this initial contact will become the property of the gallery. The gallery will make multiple attempts to contact the artist.

Submission Quality

To ensure consistent quality across the gift shop, we are unable to accept:

- Blurry images
- Damaged or discounted stock
- Artwork created with AI
- Artwork created directly from a tutorial

Content Restrictions

Works cannot be:

- Hateful or discriminatory
- Sexist, racist, homophobic, xenophobic, transphobic, or similar
- Overly graphic, whether sexual or violent (All work will be viewed by children)

Compliance with BC Licensing and Restrictions

We cannot sell:

- Marijuana paraphernalia
- Alcohol paraphernalia



Issues or Concerns

- All artists are strongly encouraged to contact the gallery if they have any questions or concerns. Our team can be contacted via email or phone.
- Artists are able to remove any gift shop stock at any point
- If your work must be displayed in a particular way, please let us know when submitting your pieces.